

McSherrystown Borough Council
Budget Workshop Minutes
Wednesday November 6, 2024, 6pm

CALL TO ORDER: The Borough of McSherrystown held a special budget workshop meeting at 6pm in the council chambers at 338 Main Street, McSherrystown, Pennsylvania with President Niedererr presiding. President Niedererr opened the meeting with the pledge of allegiance and invocation. The following council were in attendance:

Robert Niedererr
Timothy Klunk
Keith Lewter
Steve Pascoe
Kim Wagner
Tom Snyder

The Following staff were present: Jessica Freiert

PUBLIC COMMENT:
No Public Comment

NEW BUSINESS:

BUDGET WORKSHOP

Manager Freiert presented the proposed 2025 Budget to members of council beginning with the General Fund. Freiert reviewed the General Fund Revenues by section and asked for any questions. There were no questions, so Freiert moved forward to the General Fund Expenditures. Freiert reviewed the proposed expenditures by section calling out the addition of the following accounts to this year's proposed budget: 403.002 Tax Collection Expense, 405.002 Payroll Expense, 406.210 Office Supplies, 406.213 Computer/Copier Supplies, 406.342 Printing-Newsletter, 406.452 Contracted IT Services- MBIT, 409.226 Cleaning Supplies, 410.002 Payroll Expense, 410.210 Office Supplies, 410.213 Computer/Copier Supplies, 410.452 Contracted IT Services- MBIT, 414.122 Code Enforcement Officer, 414.341 Advertising, 414.314 Legal Services- ZHB, 427.450 Contracted Services- Billing Program, and 430.002 Payroll Expense. Freiert explained the addition of these accounts are to help with transparency in capturing those reoccurring expenses. The council also discussed personnel matters such as whether non-uniform employees would receive pay increases or benefits. It should be noted that council members were presented with a balanced General Fund Budget with no Tax increase for 2025.

Freiert gave council members time to review the proposed budget for the Sewer Fund. Council members had no questions. It should be noted that the council members were presented with a balanced Sewer Fund Budget for 2025.

Freiert gave council members time to review the proposed budget for the Highway Aid Fund. Council members had no questions. It should be noted that the council members were presented with a balanced Highway Aid Fund Budget for 2025.

A motion to adjourn was made by Councilman Snyder at 8:10pm.

End Minutes.

Respectfully Submitted,

Jessica Freiert
Secretary/Treasurer