

**McSherrystown Borough Council**  
**Meeting Minutes**  
**Wednesday February 14<sup>th</sup>, 7pm**

**CALL TO ORDER:** The Borough of McSherrystown held its regular meeting on Wednesday February 14<sup>th</sup>, 2024 at 7pm in the council chambers at 338 Main Street, McSherrystown, Pennsylvania with President Niedererr presiding. President Niedererr opened the meeting with the pledge of allegiance and invocation. The following council were in attendance.

Robert Niedererr  
Joseph VonSas  
Timothy Klunk  
Keith Lewter  
Thomas Snyder  
Stephen Pascoe

STAFF: Jessica Friert, Solicitor Luke Gibson, Mayor Catherine Hagerman

**ANNOUNCEMENTS/COMMUNICATIONS:**

The council held an Executive session on February 12<sup>th</sup>, 2024 from 6:00pm to 8:05pm to discuss personnel.

**APPROVAL OF MINUTES:**

A motion was made by Councilman Klunk to approve the minutes as written from the January 24<sup>th</sup>, 2024 council meeting, Seconded by Councilman Lewter. Roll Call Vote: Robert Niedererr- Yes, Joseph VonSas – Yes, Timothy Klunk – Yes, Keith Lewter – Yes, Thomas Snyder – Yes, Stephen Pascoe – Yes.

**PUBLIC COMMENT PERIOD:**

Luanne Boring – Ms. Boring addressed the council about her concern that files cannot be found. She also addressed her concerns for things not being kept up with in the office regarding delinquent sewer bills and tenant reporting.

**NEW BUSINESS:**

**RESOLUTION 2024-06 FILLING A VACANCY IN THE OFFICE OF MEMBER OF COUNCIL**

The council received one letter of interest for the open council seat from Kim Wagner. Councilman VonSas read Kim Wagner’s letter of interest. Councilman Lewter motioned to accept Resolution 2024-06 to approve Kim Wagner to fill the vacancy in the office of member of

council, Seconded by VonSas. Roll Call Vote: Robert Niedererr- Yes, Joseph VonSas – Yes, Timothy Klunk – Yes, Keith Lewter – Yes, Thomas Snyder – Yes, Stephen Pascoe – Yes.

#### RESOLUTION 2024-07 ADOPTING A REVISED BUILDING ACCESS POLICY

Councilman VonSas motioned to accept Resolution 2024-07 Adopting a Revised Building Access Policy. Seconded by Pascoe. Roll Call Vote: Robert Niedererr- Yes, Joseph VonSas – Yes, Timothy Klunk – Yes, Keith Lewter – Yes, Thomas Snyder – Yes, Stephen Pascoe – Yes.

#### CHANGING THE OFFICE HOURS

For the office to be more accessible to McSherrystown Residents council is proposing changing the office hours to the following: Monday 8-3, Tuesday 8-3, Wednesday 8-6:30, Thursday 8-3, Friday 8-12. A motion was made by Councilman Snyder to change the office hours effective Monday February 19<sup>th</sup>, 2024. Seconded by Councilman Lewter. Roll Call Vote: Robert Niedererr- Yes, Joseph VonSas – Yes, Timothy Klunk – Yes, Keith Lewter – Yes, Thomas Snyder – Yes, Stephen Pascoe – Yes.

#### APPROVAL OF EXPENDITURES

A motion was made by Councilman Snyder to approve the expenditures paid from 1/9 until 2/12, seconded by Councilman Pascoe. Roll Call Vote: Robert Niedererr- Yes, Joseph VonSas – Yes, Timothy Klunk – Yes, Keith Lewter – Yes, Thomas Snyder – Yes, Stephen Pascoe – Yes.

#### COMMITTEE ASSIGNMENTS

President Niedererr assigned Councilman Snyder, Councilman VonSas, and Councilman Pascoe to the Planning and Zoning Committee.

A motion to adjourn was made by Councilman Pascoe at 7:24pm.

End Minutes.

Respectfully Submitted,  
Jessica Friert  
Secretary/Treasurer