

Minutes – February 13, 2019

McSherrystown, Pennsylvania

Council of the Borough of McSherrystown met at 7:00 p.m. on Wednesday, February 13, 2019 in the Municipal Building, 338 Main Street, McSherrystown, Pennsylvania with Joseph VonSas presiding.

Vice President VonSas led the Pledge of Allegiance to the Flag of the United States of America and the Invocation for Divine Guidance.

Present on roll call were the following members of council constituting a quorum: Joseph E. VonSas, Michael J. Calderone, James A. Forbes, Lisa B. Koontz, Robert D. Niedererr and Stephen J. Pascoe. Councilmember Patricia D. McKim-Bortner was absent. Other Borough Officials in attendance included Mayor Anthony J. Weaver; Robert Campbell, Esq., Solicitor; Michael F. Woods, Chief of Police; Scott J. Cook, Manager and Luanne M. Boring, Secretary/Treasurer.

Minutes of the regular meeting held January 9, 2019 and the special meeting held January 16, 2019 were approved on a motion moved by Councilmember Calderone, seconded by Councilmember Pascoe. Motion carries.

The Financial Review and Budget Analysis reports were distributed by the treasurer. There were no questions on those reports.

Communications

2/11/19 Penn DOT TIP candidate for upcoming FFY 2021 notification was received. Bridge improvements at Plum Creek Bridge has an estimated let date of 12/12/2024.

PUBLIC PARTICIPATION

Joy Murren, Ridge Avenue, addressed council with the idea of closing off N. Third St. for sledding as done years ago in the town. She suggests the area between Ridge Avenue and Fairview Avenue.

There was a discussion on the matter and the fact that there may be issue with residents of that street not having their street plowed and in addition that Fairview Avenue is a busy street with the north side of it being in Conewago Township. The walk track area would be the only alternate to off-street sledding using ground fill the borough has to make a hill. The matter was tabled at this time.

REPORTS

Mayor Weaver expressed his sympathy to the family of Carole Byers, a past member of council, who gave good years here and to the community.

Chief Woods added that Carole retired from Records Dept. at the prison and assisted with EMS calls at SAVES.

Police Chief Woods report for the month of January was distributed. The report included

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89 calls for police services. There were 2 criminal arrests, 6 summary arrests and 2 parking tickets issued. Patrols traveled 1,905.9 miles, using 236.2 gallons of fuel and averaging 8.1 mpg.

Woods reported that the new vehicle is in service. As far as the radio and Watch Guard transfer of video system, that is an additional \$680 costs and is three weeks out for installation.

Safety Committee Chairman Pascoe asks the chief if the portable radios are working for use in the vehicle in the meantime, since that was an issue discussed in the past months. Chief Woods responded that yes they work.

Manager Cook related that the final cost for the police vehicle was \$35,159 (\$29,971 plus the patrol package amounting to \$6,188 less the trade of \$1,000). The first leasing payment was made totaling \$9,952.05 (which was the leasing due in 2019 in the amount \$9,452.05 plus an acquisition fee of \$500).

Chief Woods mentioned the arbitration award and the fact that he was not here at last month's meeting. He will have a statement at the next meeting. He asks where the payments made towards the insurance are shown on the budget. It was explained by the treasurer that it offsets their fringe benefits.

Woods indicated that background checks are still being conducted on Ryan Blessing at this time.

Manager Cook's report for the month of January included collecting and chipping Christmas trees. The leaf box was removed from the dump truck and the truck as well as the leaf vacuum was cleaned. The sewer lateral was replaced at 111 N. Second St. The John Deere mower, Kubota, Ferris #2 and push mowers were degreased, cleaned and serviced. Three emergency lights with exit signs were replaced at the senior center. The 40 gallon hot water heater at the public works employee breakroom was replaced with a new "on demand" hot water heater. The two-way radios, lights and equipment were removed from the 2011 Dodge Charger to prepare for trade-in. Pot holes throughout town were filled in as needed. Trash containers were emptied at the parks and Borough offices. Daily maintenance and repairs was performed on police vehicles and borough vehicles and equipment. Snow was plowed and salt and cinders applied on streets as needed. Snow was cleared from sidewalks and salt applied. Gasoline usage totaled 268.9 gallons, diesel usage was 11.4 gallons and SAVES used 324.2 gallons of diesel.

Manager Cook asked for approval to attend required classes as follows: Building Code on March 7th at Eisenhower in Gettysburg at a cost of \$125 and WW classes to acquire the six needed credits to complete his three year requirement on March 14th at Eisenhower at a cost of \$130.

Councilmember Calderone moved a motion to approve that Manager Cook attend the classes as indicated at a cost of \$125 and \$130. Councilmember Koontz seconded the

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motion. Motion carries.

Cook related that in the budget account number 430-008 there was \$13,500 budgeted for a new JDX 750 diesel mower with 60” deck and 47” snow blower. The pricing is \$8,633.79; \$1,901.07 and \$2,711.07 respectively totaling \$13,245.93. Cook says that they would not take trade of our Ferris mowers so we would need to advertise those for sale thru Munici-Bid with a resolution needed. The sale of those mowers would likely cover the cost of the cab which would be an additional \$750.

Councilmember Koontz moved a motion to approve the purchase of the John Deere mower, deck and snow blower at a total cost of \$13,245.93. Councilmember Calderone seconded the motion. Motion carries.

Safety Committee Chairman Pascoe noted that he is making available to the public tonight copies of the final arbitration award, the proposal from the Borough and the proposal from the Police. Anyone wants it, it is here.

Solid Waste Committee Chairman Calderone reported on the recycling from the year 2018 as prepared by the secretary. Staiman’s - Lt.Iron – 1.36 ton; H & H Mulch Co. – Brush - .3 ton; Gettex LLC – Brush -9.98 ton, Leaves-5.53 ton; Happy Ramblers – Brush 9.98 ton, Leaves 5.53 ton and Penn Township – Electronics – 1.4 ton. Residential Single stream recycling (YW – 108.12 ton at 22.35% recycling rate through contract end 6/30 and Neiderer Sanitation 7/1 to year end 78.09 ton or 15.63% recycling rate – lower due to recyclable items changes). Commercial (Neiderer Sanitation entire year – Single stream recycling 35.62 ton and cardboard 64.31 ton).

Recreation Committee Chairman Niedererr reported that so far at the scheduled baseball sign-up there have been 132 youth registered. Registration is open through March 1st.

Planning and Zoning Committee Chairman Forbes addressed 138 Main Street condemned property. Cook reported issuing 4 citations each to the two individuals living there and 3 citations to the property owner. After the 4th citation he no longer sees the vehicle there. The magistrate has a timeline then will issue warrants.

Building and Grounds Committee – Manager Cook gave a shout out to Joe VonSas business for helping out employees with replacing all three emergency lighting at the senior center which became a challenge.

Solicitor Campbell reported that his associate Justin George in the firm continues to be busy assisting with Right-to-Know requests and appeals.

OLD BUSINESS - none

NEW BUSINESS

Approval to pay listed expenses totaling \$243,584.29 (General Fund- \$175,154.70; Highway Aid - \$2,107.24 and Payroll - \$66,322.35) was given on a motion moved by

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Councilmember Niedererr, seconded by Councilmember Koontz. Motion carries.

The treasurer noted that the sewer debt to Hanover Borough was included in the General Fund amounting to \$110,613. We are nearing the end of that debt according to Manager Cook.

Resolution 2019-1 setting annual fees for administration of sewer ordinance was approved on a motion moved by Councilmember Pascoe, seconded by Councilmember Niedererr. Motion carries.

A reminder that Joint Bidding Award at Hanover Borough will be held on February 27th at 6 p.m. A quorum is needed from the Council. Those not able to attend are Councilmember McKim-Bortner and Councilmember Koontz and possibly Councilmember Niedererr.

The secretary/treasurer has obtained a quote for adding a computer in the Borough Office from Felch's. The budgeted amount and standing quote is \$3,126.89.

Councilmember Calderone moved a motion to approve the purchase of the office computer at a total cost of \$3,126.89. Councilmember Pascoe seconded the motion. Motion carries.

Chief Woods mentioned that he was approached as to a planned 5K run in June. He referred them to the borough office. Secretary Boring has since forwarded information from the ordinance book which addresses information that needs to be provided in the form of a letter requesting a permit for the event.

A recess for an executive personnel session was declared at 7:43 p.m. on a motion moved by Councilmember Forbes, seconded by Councilmember Pascoe. Motion carries.

The meeting was called back to order in the executive personnel session at 7:44 by Vice President VonSas.

The regular meeting was called back to order at 7:53 p.m. by Vice President VonSas.

It was announced that the purpose of the executive personnel session was for hiring of a replacement for Secretary/Treasurer.

Councilmember Koontz moved a motion to approve the conditional hiring of Roxanne Menges to replace Luanne Boring at a rate of \$20 per hour with a start date of March 1st with the condition that she passes a background check so as to be bonded for the job. Councilmember Calderone seconded the motion. Motion carries.

The ninety day probationary period for the position will end June 1st. Secretary/Treasurer, Luanne Boring, is retiring as of May 31st.

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Adjournment was declared at 7:55 p.m. on a motion moved by Councilmember Forbes, seconded by Councilmember Niedererr. Motion carries.

Luanne M. Boring
Borough Secretary